



Ordinary Member Roles and Responsibilities

Ordinary Members play a key role in the Committee of Management (CoM) as they are an essential component of the Growing Abundance governance structure and the delivery of the actions carried out by Growing Abundance

Key Tasks

- Active and regular participation in monthly meetings and working groups (as applicable)
- Supporting the smooth running of the monthly meetings by submitting items to be discussed to the agenda
- Supporting the CoM to appoint, support and remove staff/ contractors
- Participating and playing lead roles in working groups (as applicable)
- Declaring any conflicts of interest in relation to any topics of discussion that are on the agenda at the beginning of meetings
- Acting in line with the groups values (as outlined in the Strategic Plan and Terms of Reference)
- Maintaining confidentiality on the CoM's discussions and ensuring privacy principles are observed in relation to actions and staff and/or contractors
- Bringing life skills and particular areas of expertise to the group and the discussions of the CoM (e.g media and communication, graphic design, local connections, permaculture/gardening prowess etc)

Key Skills

- effective communicator
- good organisational abilities
- functional IT skills
- ability to be flexible and adaptable
- ability to transfer personal and work expertise into the work of Growing Abundance

Tenure

- Ordinary Members are appointed at the Annual General Meeting (AGM) for a term of twelve (12) months with an option to renew at the next AGM.

Hours per week

- The time commitment for the Ordinary member is approximately 1 to 5 hours per month.

Please also refer to the Committee Of Management Terms Of Reference July 2023, the Growing Abundance Model Rules and the Strategic Plan 2023-2028